



Kids Co Childrens Nursery
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Kids Co-mmunity Nursery Ltd aims to:-

- Provide high quality care and education for children primarily below statutory school age.
- Work in partnership with parents to help children to learn and develop.
- Add to the life and well being of its local community.
- Offer children and their parents a service which promotes equality and values diversity.

As a member of Kids Co-mmunity Nursery Ltd, your child:-

- Is in a safe and stimulating environment.
- Is given generous care and attention, because of our high ratio of adults to children.
- Has the chance to join with other children and adults to live, play, work and learn together.
- is helped to take forward his/her learning and development by being helped to build on what he/she already knows and can do.
- Has a personal key person who makes sure your child makes satisfying progress.
- Is in a nursery which sees you as a partner in helping your child to learn and develop.
- Is in a nursery in which parents help to shape the service it offers.

The service offered by Kids Co-mmunity Nursery Ltd:-

- The nursery will be open for 51 weeks a year.
- We are closed for one week over the Christmas period and all Bank Holidays.
- We are open 5 days a week.
- We offer opening times of 8.00am to 6.00pm.
- We provide care and education for young children between the ages of 3 months and 5 years.

The curriculum:-

Children start to learn about the world around them from the moment they are born. The care and education offered by Kids Co helps children to continue to do this by providing all of the children with interesting activities that are right for their age and stage of development.

For children between the ages of 3 and 5 years of age the nursery provides a curriculum for the foundation stage of education. This curriculum is set out in a document, published by the Qualifications and Curriculum Authority and the Department for Education and Skills and is called Curriculum guidance for the foundation stage. Kids Co follows this guidance and it divides children's learning and development into six areas:-

1. personal, social and emotional development
2. communication, language and literacy development
3. mathematical development
4. knowledge and understanding of the world
5. physical development
6. creative development

For each area, the guidance sets out early learning goals. These goals state what it is expected that children will know and be able to do by the end of the reception year of their education.

For each early learning goal, the guidance sets out stepping stones, which describe the stages through which the children are likely to pass as they move to achievement of the goal. Kids Co uses the early learning goals and their stepping stones to help us to trace each child's progress and enable us to provide the right activities to help all of the children move towards achievement of the early learning goals.

Personal, social and emotional development.

This area of the children's development covers:-

- Having a positive approach to learning and finding out about the world around them.
- Having confidence in themselves and their ability to do things and valuing their own achievements.
- Being able to get on, work and make friendships with other people, both children and adults.
- Becoming aware of-and being able to keep to-the rules which we all need to help us to look after ourselves, other people and the environment.
- Being able to dress and undress themselves, and look after their personal hygiene needs.
- Being able to expect to have their ways of doing things respected and to respect other people's ways of doing things.

Communication, language and literacy development.

- Being able to use conversation with one other person, in small groups and in large groups to talk and listen to others.
- Adding to their vocabulary by learning the meaning of-and being able to use-new words.
- Being able to use words to describe their experiences.
- Getting to know the sounds and letters which make up the words we use.
- Listening to-and talking about-stories.
- Knowing how to handle books and that they can be a source of stories and information.
- Knowing the purposes for which we use writing.

- Making their own attempts at writing.

Mathematical development.

- Building up ideas about how many, how much, how far and how big.
- Building up ideas about patterns, the shape of objects and parts of objects, and the amount of space taken up by objects.
- Starting to understand that numbers help us to answer questions about how many, how much, how far and how big.
- Building up ideas about how to use counting to find out how many.
- Being introduced to finding the result of adding more or taking away from the amount we already have.

Knowledge and understanding of the world.

- Finding out about the natural world and how it works.
- Finding out about the made world and how it works.
- Learning how to choose-and use-the right tool for a task.
- Learning about computers, how to use them and what they can help us do.
- Starting to put together ideas about past and present and the links between them.
- Beginning to learn about their locality and its special features.
- Learning about their own and other cultures.

Physical development.

- Gaining control over the large movements which we can make with our arms, legs and bodies, so that they can run, jump, hop, skip, roll, climb, balance and lift.
- Gaining control over small movements we can make with our arms, wrists and hands, so that they can pick up and use objects, tools and materials.
- Learning about the importance of-and how to look after-their bodies.

Creative development.

Using paint, materials, music, dance, words, stories and role-play to express their ideas and feelings.

Becoming interested in the way that paint, materials, music, dance, words, stories and role-play can be used to express ideas and feelings.

Play helps children to learn and develop through doing and talking, which research has shown to be the means by which young children think. Kids Co uses the early learning goals and their stepping stones to plan and provide a range of play activities which help children to make progress in each of the areas of learning and development. In some of these activities children decide how they will use the activity and in others an adult takes the lead in helping the children to take part in the activity. In all activities information from the early learning goals and stepping stones has been used to decide what equipment to provide and how to provide it.

Working together for your children.

Kids Co has a high ratio of adults to children in the setting. This helps us to:-

- Give time and attention to each child.
- Talk to the children about their interests and activities.
- Help the children to experience and benefit from the activities we provide.
- Allow the children to explore and be adventurous in safety.

The staff who work at Kids Co are:-

Nicola Whittington.....Manager

Jackie Hawkes.....Deputy Manager/Tweenie room supervisor

Lizzie Ottley.....Pre- school Supervisor

Louise Wathan.....Baby Room Supervisor

Mandy Yates.....Nursery Assistant

Gemma Barnett.....Nursery Assistant

Kelly Field.....Nursery Assistant

Emma Beech.....Nursery Assistant

Marc Johnson.....Nursery Assistant

Carly Nugent.....Nursery Assistant

Emma Dewane.....Nursery Assistant

How parents take part in the nursery.

As a member of the Pre-school Learning Alliance and National Day Nurseries Association, Kids Co recognises parents as the first and most important educators of their children. All of the staff see themselves as co-workers with you in providing care and education for your child. There are many ways in which parents take part in making the nursery a welcoming and stimulating place for children and parents, such as:-

- Exchanging knowledge about their children's needs, activities, interests and progress with the staff.
- Helping at sessions with the nursery.
- Sharing their own special interests with the children.

Helping to provide, make and look after equipment and materials used in the children's play activities.

- Taking part in events and informal discussions about the activities and curriculum provided by the nursery.
- Joining in community activities in which the nursery takes part.
- Building friendships with other parents in the nursery.

Joining in.

You can offer to take part in a session, by sharing your own interests and skills with the children. Do feel free to arrange to call in to the nursery if you would like to see it at work or speak to a member staff.

Key persons.

The nursery has a key person system. This means that each member of the staff has a group of children for whom he/she is particularly responsible. Your child's key person will be the person who works with you to make sure that what the nursery provides is right for your child's particular needs and interests. When your child first starts at the nursery he/she will help your child to settle and throughout your child's time at the nursery he/she will help your child to benefit from the nursery activities.

Record of achievement.

The nursery keeps a record of achievement for each child. Staff and parents working

together on their child's record of achievement is one of the ways in which nursery and parents work in partnership. Your child's record of achievement helps us to celebrate together his/her achievements and to work together to provide what your child needs for his/her well-being and to make progress.

Your child's key person will help you to keep this record. To do this you and he/she will collect information about your child's needs, activities, interests and achievements. This information will enable the key person to identify your child's stage of progress. You and the key person will then decide how to help your child to move on to the next stage.

Learning opportunities for adults.

As well as gaining qualifications in early years care and education, the nursery staff take part in further training to help them keep up-to-date with thinking about early years and education.

The nursery also keeps itself up-to-date with best practice in early years and education through the Pre-school Alliance magazine, Nursery World, Under fives and through the Early Years and Childcare Department.

From time to time the nursery holds events for parents. These usually look at how adults can help children to learn and develop in their early years. Courses on similar topics are held locally by the Early Years and Childcare Department, Sure Start, Pre-school Learning Alliance and Batchley First School. Watch out for information on these.

The nursery timetable and routines.

Kids Co believes that care and education are equally important in the experience which we offer children. The routines and activities that make up the nursery session/day are provided in ways that:-

- Help each child to feel that he/she is a valued member of the nursery.
- Ensure the safety of each child.
- Help children to gain from the social experience of being part of a group.
- Provide the children with opportunities to learn and help them to value learning.

The session.

The nursery organises its sessions so that the children can choose from-and work at-a range of activities and in doing so, build up their ability to select and work through a task to its completion. The children are also helped and encouraged to take part in adult-led small and large group activities which introduce them to new experiences and help them to gain new skills, as well as helping them to work with others.

Outdoor activities contribute to children's health, physical development and their knowledge of the world around them. The children have the opportunity- and are encouraged- to take part in outdoor child-chosen and adult-led activities, as well as those provided in the indoor playroom/s.

The nursery caters for children's individual needs for rest and quiet activities during the day.

Snacks and meals.

The nursery makes snack and meal times, a social time at which children and adults eat together. We plan the menus for snacks and meals so that they provide the children with healthy and nutritious food. Do tell us about your child's dietary needs and we will make sure that these are met.

For children under one years of age, we ask parents to provide their food and formula milk until they are ready to take nursery meals and parents have become aware of all allergies.

Policies.

Copies of the nursery's policies and procedures can be sent on request with the prospectus. These policies help us to make sure that the service provided by the nursery is of a high standard and that being a member of the nursery is an enjoyable and beneficial experience for each child and his/her family.

The staff, OFSTED and the Directors of Kids Co, work together to adopt the policies and they all have the opportunity to take part in an annual review of the policies. This review helps us to make sure that the policies are enabling the nursery to provide a quality service for its members and the local community.

Special needs.

As part of the nursery's policy to make sure that its provision meets the needs of each individual child, we take account of any special needs which a child may have. The nursery works to requirements of the 1993 Education Act and the Special Educational Needs Code of Practice.(2000). The nursery's Special Educational Needs Co-ordinator is Lizzy Ottley.

The management of Kids Co-mmunity Nursery Ltd.

A management committee consisting of four directors is solely responsible for:-

- Managing the nursery's finances.
- Employing and managing staff.
- Making sure that the nursery has-and works to-policies which help it to provide a high quality service.
- Making sure that the nursery works in partnership with the children's parents.

Fees

- Fees must still be paid if the children are absent, regardless of reason for absence.
- If your child is expected to be absent for a long period of time, talk to the Manager.
- For your child to keep his/her place at the nursery you must pay the fees or we must receive the nursery education funding for your child/ren.

Starting at Kids Co.

We want your children to feel happy and safe at Kids Co. To make sure that this is the case the staff will work with you to decide how to help your child/ren to settle into the nursery. The nursery has a policy about helping children to settle into the nursery, a copy will be enclosed with the prospectus on request.

Clothing.

The nursery provides protective clothing for the children when they take part in messy activities. The nursery encourages children to gain the skills which help them to be independent and look after themselves. These include taking themselves to the toilet and taking off-and putting on-outdoor clothes. Clothing which is easy for them to manage will help them to do this.

Kids Co-mmunity Nursery Ltd hopes you and your child enjoy being members of the nursery and that you find taking part in the activities interesting and stimulating. The staff are always ready and willing to talk with you about your ideas, views and questions.